



Government of **Western Australia**
Department of **Sport and Recreation**



TAE40110 Certificate IV in Training and Assessment

Training Dates: Monday 21st – Thursday 24th March

Course Cost: \$350

The DSR Trainer & Assessor Training Program is being conducted by the Australian Institute of Workforce Development (AIWD), a Registered Training Organisation whose trainers have worked with DSR in the development and delivery of sport contextualised Trainer & Assessor Training Programs since early 2004. *N.B. the AIWD is the nationally accredited training arm of McLaughlin Sports Consultancy.*

The TAE40110 (previously TAA40104) is an essential qualification for those who train and/or assess in the Vocational Education and Training (VET) Sector. It is also extremely valuable for participants seeking the competence to deliver / assess competency-based training in their industry area and in a range of learning environments. TAE40110 is widely recognised by employers across all industries.

Based on the specific requirements of DSR Trainers & Assessors, participants will undertake training in the following Units of Competency from within the TAE40110:

Assessor Training

- **TAEASS401A** – Plan Assessment Activities and Processes (Core)
- **TAEASS402A** – Assess Competence (Core)
- **TAEASS403A** – Participate in Assessment Validation (Core)
- **TAEASS301A** – Contribute to Assessment (Elective)
- **TAEASS502A** – Design and Develop Assessment Tools (Elective)

Training Delivery and Facilitation

- **TAEDEL401A** – Plan, Organise and Deliver Group-Based Learning (Core)
- **TAEDEL402A** – Plan, Organise and Facilitate Learning in the Workplace (Core)
- **BSBCMN401A** – Make a Presentation (Elective)

The course consists of a **3 ½ day face-to-face intensive training workshop**, however participants who wish to gain national recognition for their training, will also need complete **some practical, self-paced assessment tasks post-course**. All participants who achieve competence within the required areas will receive a nationally recognised *Statement of Attainment* from the AIWD for the 8 identified units.

It should be noted that in order to receive the full TAE40110 Certificate IV in Training and Assessment, participants will need to complete an additional 2 units (i.e. 10 units in total). Participants interested in obtaining the full qualification are encouraged to liaise with the AIWD regarding the completion of the full TAE40110 via self-paced delivery methods.



Additional Information:

- Participants will receive sport contextualised DSR Participant Learner Guides, which they may keep as a reference resource at the completion of their training
- There are no pre-requisites for this course; however entry is via DSR invitation only
- In order to ensure an optimal learning experience, the class size is limited to 15 participants
- Participants will be emailed the AIWD Participant Handbook prior to the commencement of training
- Participants should visit the AIWD website, www.aiwd.com.au, for more information

The face to face component of the course will be held on the 21st – 24th March, 2011 at the Department of Sport and Recreation - 246 Vincent Street, Leederville . The course will run from 8:30am to 4.30pm on three days and 8.30am – 12.30pm on the final day.

This seminar will be heavily subsidised by the Department of Sport and Recreation, total cost will be \$350 per participant, to receive a nationally accredited statement of attainment. The cost includes RTO processing fee and participant handbook. Lunch and refreshments for the duration of the course will be provided. Only 15 places are available for this course and preference will be given to those who have a role within the Sport and Recreation Industry.

Please complete the attached application form to register.

Registrations close on Friday 11th March , 2011, get in early to get ensure your place.

Aaron Morse or Jonelle Burns
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TRAINER & ASSESSOR TRAINING PROGRAM
Certificate IV Assessment & Workplace Training

Monday 21st – Thursday 24th March, 2011



Department of
Sport and Recreation

FIRST NAME _____ SURNAME _____

ADDRESS _____

SUBURB _____ POSTCODE _____

PHONE (H) _____ PHONE (W) _____ MOBILE _____

EMAIL _____ DOB _____

SPORT: _____

DIETARY REQUIRMENTS: _____

COURSE FEE: \$350.00 (GST Inclusive)

Payment Options:

Enclosed is my cheque/money order for \$ _____ (Payable to "Dept of Sport and Recreation")

Please charge my credit card for \$ _____

Visa

MasterCard

Bankcard

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Date:

Expiry

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Cardholders Name _____ **Signature** _____

Please tick if you require a Tax Invoice (receipt)

Tax Invoice to be made out to:

Please post to:

Send form with payment to: Dept of Sport and Recreation, PO Box 329, Leederville WA 6903 or Fax: 9492 9711. All enquiries to Aaron Morse 9492 9758, or email: aaron.morse@dsr.wa.gov.au OR Jonelle.burns@dsr.wa.gov.au

Project code: 36101 12002 CF 2604 aaaaa